



CIT/Junior Counselor Director

JOB DESCRIPTION

Qualifications:

- Two years leadership in camping or equivalent setting.
- Knowledge of group process and its relationship to program implementation.
- Experience in dealing with adolescents and youth.
- Minimum age 21 years.

General Responsibilities:

- Develop and implement training program for CIT's 14-15 year olds and Junior Counselors (JC's) 16-17 year olds. Program should include ongoing training for a few hours a week during summer camp.
- Human relations and outdoor living skills. Train youth to be future counselors.

Specific Responsibilities:

- Consult with staff in coordination with camp program.
- Give directions and guidance to CIT's and Junior Counselors.
- Assume a leadership role and participate in staff training, meetings and camp program.
- Have formal weekly meetings with CIT's and JC's for evaluations and create reports of the program.
- Meet with other directors as needed for updates on program.
- Assist camp directors with pre-camp training and other duties as assigned.
- Aid CIT's and JC's in staff training week.
- Take care of yourself, drink plenty of water, get adequate sleep and practice good hygiene.
- Ask for help when you need it.
- Other duties as assigned.

Responsible to:

- Camp Director, Program Director and Staff Supervisor.

PLEASE READ AND SIGN NEXT PAGE

Camp Oliver information

Camp Oliver is owned by the Sisters of Social Service and run by an all-volunteer Board of Directors. We are a non-profit, non-denominational camp that hosts up to 72 co-ed campers in ages ranging from 6 to 13. We have 6 cabins that will sleep up to 12 campers of the same gender with 3 to 4 staff in the same cabin but with private quarters. Sessions run from Sundays to Fridays and a typical season is 5-6 weeks. Camp Oliver hosts children that come from all backgrounds of religions, ethnicity, financial and family situations. Most of our campers would be considered "At Risk" youth from the inner city. We feel that these special children greatly benefit from an outdoor experience in a safe and caring natural environment where they can connect with their peers and counselors through educational and fun activities. We have a policy that no camper will be turned away regardless of their ability to pay the camp fee, as such we have many campers that come to camp on financial aid known as "camperships". Our camp offers traditional camp activities which include swimming, hiking, archery, low elements course, basketball, arts and crafts, dance classes, nature studies and camp fires with s'mores. We have sleeping under the stars and show an outdoor movie that evening, everyone has a wonderful time. Camp Oliver has a long tradition, over 60 years, of being a special place where children come together and make memories that last a lifetime.

I have read and understand the above performance description. I agree to complete my duties as a seasonal volunteer to the best of my abilities.

Signed _____

Date _____