

# Cabin Counselor



## Job Description

### Qualifications:

- 18 years of age minimum.
- Must have experience working with children in a camp environment or related field.
- Must be able to work with, observe and respond to the youth ages 6 to 13 that we serve in our residential summer camp program.
- Have a respect for nature, ecology, and conservation.
- Be enthusiastic, honest, mature and responsible.
- Have the ability to lead, follow instructions and live with rules.
- Have the ability to clean and organize areas as assigned.
- Must pass a background check and complete our Staff Training.
- Must have respect for coworkers and campers.
- Demonstrate responsibility and accountability for your job performance.
- Must be able to focus on job duties.
- Must be able to contribute to the peace and harmony of the camp community by caring for the well-being of campers, staff and yourself.
- Must have an attitude of a team player and work well with others.

### Specific Responsibilities:

- Live with campers and staff; assist campers in adjusting to camp and getting along with one another.
- Help make camp fun.
- Watch campers closely at all times while you are on duty, make sure they are safe and not harming themselves or each other.
- Participate in the planning of cabin activities with the Cabin Leader, share your ideas and opinions.
- Attend meetings when requested.
- Maintain proper standards of health and safety of Camp Oliver as set forth in the Camp Oliver Staff Manual.
- Participate in all camp activities while you are on duty with enthusiasm.
- Report injuries and accidents to the camp Health Supervisors and/or Camp Directors.
- Keep cabin clean and organized.
- Help keep Staff Lounge clean and organized.
- Help with serving meals and cleaning dishes when it is your cabin's turn.
- Respect camp property and equipment.
- Take care of yourself, drink plenty of water, get adequate sleep and practice good hygiene.
- Ask for help when you need it.
- Help maintain the peace and organization in camp.
- Other duties as assigned by directors and administrative staff.

### Responsible to:

- Cabin Leader, Camp Directors and Administrative Staff

PLEASE READ AND SIGN NEXT PAGE

## **Camp Oliver information**

**Camp Oliver is owned by the Sisters of Social Service and run by an all-volunteer Board of Directors. We are a non-profit, non-denominational camp that hosts up to 72 co-ed campers in ages ranging from 6 to 13. We have 6 cabins that will sleep up to 12 campers of the same gender with 3 to 4 staff in the same cabin but with private quarters. Sessions run from Sundays to Fridays and a typical season is 5-6 weeks. Camp Oliver hosts children that come from all backgrounds of religions, ethnicity, financial and family situations. Most of our campers would be considered "At Risk" youth from the inner city. We feel that these special children greatly benefit from an outdoor experience in a safe and caring natural environment where they can connect with their peers and counselors through educational and fun activities. We have a policy that no camper will be turned away regardless of their ability to pay the camp fee, as such we have many campers that come to camp on financial aid known as "camperships". Our camp offers traditional camp activities which include swimming, hiking, archery, low elements course, basketball, arts and crafts, dance classes, nature studies and camp fires with s'mores. We have sleeping under the stars and show an outdoor movie that evening, everyone has a wonderful time. Camp Oliver has a long tradition, over 60 years, of being a special place where children come together and make memories that last a lifetime.**

**I have read and understand the above job descriptions. I agree to complete my duties as a seasonal employee to the best of my abilities. I agree to follow all camp rules and policies. If I break any camp rules or regulations I agree to speak to a camp Director and will comply with the consequences of my actions. I also agree to let the Ad-Staff of Camp Oliver know of any problems or concerns I have regarding my own job performance and/or well-being as well as that of my campers and other staff.**

**Signed \_\_\_\_\_ Date \_\_\_\_\_**